

Austin Page Musical Society



APC Musical Society AGM

A template agenda for your Annual General Meetings.

You can use template, delete this text, and make adjustments to the agenda as necessary.

Meeting goals

1. Provide Clubs Reports for the current year
2. Any Special Motions on Notice (refer to 9.5 of the Model Constitution)
3. Election of the Executive for the following year

For Discussion in next meeting

- Executive handover from current executive to new executive
- Strategic Planning for the following year
- Clubs Re-affiliation procedures

When Fri, 18 Sep 2026 at 05:00 PM

Location: Austin College, University of New England, Armidale Region NSW 2351, Australia

Chairperson Charlotte Cronk

Present Hayley Bolam (Musical Producer), Charlotte Cronk , Abby-rose Fordyce (Musical Director), Claudia Gahan (Assistant Producer) , Zahara Richards

Apologies Mia Worrall

Minutes

1. Meeting Open & Welcome

AGM Start time 5:02pm 18/9/2026

31 Attendees

2. Apologies & leaves of absence

Mia worrall

3. Director Report

Zahara

- Thanks to all APC members
- As director of the musical this year i had the absolute privilege of working with the most amazing group of people. This year had lots of ups and downs but we worked through it. The musical this year was so much fun and couldn't have done it without the cast and subcommittee. The subcommittee this year were the backbone of this entire production, our production designers Hayley and Tilly and family and friends, our costume designer Kate, our choreographers Charlie, Mia and Abby F, Makeup and Hair Abby F and Eleanore, Our sound and lighting geniuses Austin, Michelle and Sam, and finally the three amazing stage hands Tino, Larni and Ana. This year wouldn't have been as good as it was without all of you and i'm so grateful for all the time and effort you put into this years musical. Of course there wouldn't be a musical without our amazing cast, i appreciate each and everyone of you whether you were sick and only performed one show or broke your foot before starting rehearsal. I am so so proud and grateful of all of you, i'm glad that it was me who stepped into this role so i could see you all grow. Finally i want to say a huge thanks to Cronky and Mia for just being an amazing exec team i couldn't have wished for anyone better. To end my report i just want to say that i am so happy with how the musical turned out this year and i think that it shows in each and everyone that helped it come to life.

3.1. Motion: That the Director Report be accepted.

everyone agreed

4. Producer Report and Financial Statement

musical financial report was done

Charlotte Cronk explaining the APC Musical Society Financial Breakdown

- Sources of Income Musical Profit 2025, Bunnings BBQ etc as listed in attachments
- Opening bank balance \$3207.29, Income total \$19,212.60
- Expenses total 10,450.66

 [musical_financial_breakdown_for_agm.pptx](#)

4.1. Motion: That the Producer Report be accepted.

everyone agreed

5. Assistant Producer Report

Zahara read on Mias behalf

Mia wants to say that she's all proud of everyone and she is sorry that she couldn't be here but knows that Claudia will be amazing in taking over her role.

5.1. Motion: That the Assistant Producer Report be accepted

everyone agreed

6. Motions on Notice (refer to 9.5 of the model constitution) e.g what has been discussed about changing the constitution

 [Copy_of_APC_Musical_Society_constitution_....docx](#)

6.1. Motion: That 10.1 to The Club shall hold an Annual General Meeting annually in the month of September once the new executive has been elected.

- Section 10 sub section 1 changing to in the month of September once new executives have been elected, all agreed

6.2. Motion: to add 5.3.6 saying Only assist the director if needed.

- Subsection 5.3.6 assist director if needed, all agreed

6.3. Motion: 5.3.1 change to Deputise for the Producer.

- Subsection 5.3.1, all agreed

7. Election of the Executive (see attachment)

Newly Elected

- Hayley Bolam for Musical Producer, all agreed
- Abbey Fordice for Musical Director, all agreed
- Claudia Gahan for Assistant Producer, all agreed

 [AGM_Election_for_musical_2027.docx](#)

8. General Business

none

9. Meeting Close

AGM Meeting closed at 5:09pm 18/9/2026

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of APC Musical Society AGM on Fri, 18 Sep 2026

Summary of Attachments

Attachments

Item	File Name
4.	musical_financial_breakdown_for_agm.pptx
6.	Copy_of_APC_Musical_Society_constitution_....docx
7.	AGM_Election_for_musical_2027.docx

Attachments can be found under your TidyHQ admin account at:
Storage > Meetings > [APC Musical Society AGM](#)